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Issued: 31st January 2024

To: All Members of the Finance and General Purpose Committee

From: Mrs Alison Reynolds, Clerk to Roade Parish Council

Dear Councillor

You are hereby summonsed to attend the F&GP Meeting to be held in The Parish Office, Roade Village Hall, Bailey Brooks Lane, Roade, NN7 2LS.

On **Tuesday 6th February 2024 at 7.15pm** for the purpose of transacting the following business:

AGENDA

FGP/24/1	To Receive and approve apologies of absence
FGP/24/2	Public session (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should stand (if able) and address the chairman of the meeting, who may direct that a written or oral response be given.)
FGP/24/3	Declarations of Interest
FGP/24/4	Requests for dispensation
FGP/24/5	Response to issues raised in the public session
FGP/24/6	Approval of the minutes of 1st November 2023
FGP/24/7	Matters arising from the minutes not covered elsewhere
FGP/24/8	Bank Reconciliations Approval of bank reconciliations
FGP/24/9	Budget 2023-2024 Resolve to review current budget vs spend.
FGP/24/10	Precept 2024-2025 Resolve to approve the 'actual' implications of the precept increase to residents.
FGP/24/11	Precept Forecast Resolve to review the precept forecast for the next 3-5 years.
FGP/24/12	Small Grant Resolve to review Small Grant Policy.
FGP/24/13	Future meetings Resolve to set dates for F&GP committee meetings for the rest of the year.
FGP/24/14	Confidential

	Resolution to exclude press and public on the grounds that the following item is confidential: Grass cutting Tender
FGP/24/15	Close
FGP/24/16	Date of next meeting To be confirmed



Mrs A Reynolds
Clerk to Roade Parish Council

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.