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Northampton  
NN7 9AB  
Tel 01604 861976

email: [clerk@roadeparishcouncil.gov.uk](mailto:clerk@roadeparishcouncil.gov.uk)

## **GRASS CUTTING 1<sup>st</sup> August 2021 to 31<sup>st</sup> March 2024**

You are invited to submit a quote on the enclosed form for cutting various areas of grass within the village of Roade.

The areas to be cut are those shown in dark green on the attached map.

The Contract will run for a 2-and-a-half-year period commencing on 1<sup>st</sup> August 2021 to 31<sup>st</sup> March 2024 and the stipulated number of cuts must be carried out at regular intervals throughout the season.

Depending on growth, more frequent cuts may be required and ordered by the Parish Council. These additional cuts will be at the price shown for "Single cuts" on the tender form.

If you would be interested in winning the contract for a two-and-a-half-year period could you please include quotes for grass cutting for the next two and a half years on the understanding that the price remains as quoted for the season 2021, 2022, 2023.

All work carried out must be to the satisfaction of the Parish Council who reserve the right to terminate the contract by giving one months' notice in writing.

The successful contractor must agree to comply with the standards detailed in the specification and must forward a copy of their Public Liability insurance and herbicide certificate to the Parish Clerk before commencing the contract.

Should you have any queries would you please contact the Clerk by telephone 01604 861976 or email [clerk@roadeparishcouncil.gov.uk](mailto:clerk@roadeparishcouncil.gov.uk)

Please return the forms in the returned addressed envelope provided to:-

The Parish Clerk at the above address before 12pm Monday 12<sup>th</sup> August 2021.

NAME: .....

ADDRESS: .....

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Tel: ..... Mobile.....

Email: .....

Prices to be quoted for a three-year contract, using own machinery and fuel.

**NO. 1 ROADE VILLAGE VERGES – 2021/2022/2023 SEASONS**

To be cut with a Mulch cutter mower, and strimmed around hedge bottoms, street furniture and street lighting poles, within the 30mph limit as per the map.  
Trees to be sprayed around the base 3 times per year to prevent strimmer damage.

<u>VILLAGE VERGES</u>	Annual Cost	Price per single cut.
Up to 18 cuts per full year season		

**NO.2 CHURCHCROFT PLAY AREA - 2021/2022/2023 SEASONS**

To be cut to a height of 25mm and strimmed around play equipment and furniture.  
Monthly strim of Churchcroft Drainage gully.  
Weed kill along paths round base of trees and along perimeter fences 3 times per year.  
Weedkill along end of path leading up Croft Lane at bottom of Churchcroft to A508 x 3/yr.

<u>CHURCHCROFT PLAY AREA</u>	Annual Cost	Price per single cut.
Up to 18 cuts per full year season		

**NO.3 CEMETERY GRASS CUTTING -2021/2022/2023 SEASONS**

Grass cuttings to be collected and removed every time, and mowings blown off grave stones to keep them clean, the Cemetery to be cut in its entirety on the day of mowing.  
Special care to be taken when working in the cemetery.

<u>CEMETERY</u>	Annual Cost	Price per single cut
Up to 18 cuts per full year season Grass cuttings to be collected and removed every time. Mowings to be blown off grave stones after every cut.		

**NO.4 MEMORIAL GREEN GRASS CUTTING -2021/2022/2023 SEASONS**

Grass cuttings to be collected and removed every time. Special attention to be taken prior to Remembrance Day. Leaf blowing the morning of Remembrance Sunday to ensure the Memorial Green looks presentable.

<u>MEMORIAL GREEN</u>	Annual Cost	Price per single cut
Up to 18 cuts per full year season Grass cuttings to be collected and removed every time. Leaf blowing the morning of Remembrance Sunday to ensure		

the Memorial Green looks presentable.		
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**NO.5 – RECREATION GROUND GRASS CUTTING - 2021/2022/2023 SEASONS**

Please specify type of mower to be used.....

To be cut to a height of 25mm and strimmed around play equipment, signs, along the perimeter and paths. All enclosed areas of play matting to be mown with care when required. Weedkilling of paths to be carried out 3 times per year.

<u>RECREATION GROUND</u>	Annual Cost	Price per single cut
Up to 18 cuts per full year season		

NAME:.....

**ROADE PARISH COUNCIL  
SPECIFICATION FOR CUTS TO AREAS**

**GRASS VERGES:**

MACHINERY – POWER DRIVE ROTARY – HEIGHT OF CUT 30mm

**CHURCHCROFT PARK, MEMORIAL GREEN AND CEMETERY:**

MACHINERY HAND OR POWER DRIVEN ROTARY – HEIGHT OF CUT LOW AS POSSIBLE IN PREVAILING CIRCUMSTANCES.

**RECREATION GROUND:**

– HEIGHT OF CUT 25mm

MACHINERY APPROVED ROTARY MOWER OR CYLINDER MOWER TO GIVE AT LEAST 45 CUTS PER METRE PER CYLINDER, OR GANG-MOWER.  
ANY TRACTOR USED TO HAVE LOW PRESSURE TYRES

Quotes to be submitted before 12pm Monday 12<sup>th</sup> July 2021 and returned in the returned addressed envelope provided to:

Clerk  
Roade Parish Council  
PO Box 847  
Northampton  
NN7 9AB

## **SPECIFICATION AND PROCEDURE FOR PARISH GRASS MOWING.**

By undertaking to cut their own grass, parish councils are in effect acting as the agents for the County Council, and therefore must ensure that the same standards are met.

### **1. FREQUENCY**

Highway verge grass in villages will be cut 18 times per full year.

### **2. AREAS TO BE CUT:**

The grass will be cut as follow: -

- i) All grass on fully developed frontages
- ii) The full area of roundabouts and splitter islands except where planted.
- iii) A minimum of 2.4m wide strip on undeveloped frontages immediately adjacent to the carriageway, except where there is a road junction where the full verge width should be cut for 100m either side of the centre point of any road junction, on the same side as the junction.
- iv) A minimum of 1.2m wide strip immediately adjacent to both sides of footways/footpaths. Where a verge exists between the carriageway and the footway, the whole area will be cut.
- v) Planted areas (such as daffodils and other spring flowering bulbs) will not be mown until advised to do so by the supervising officer.
- vi) Where a visibility splay at a junction extends outside the urban area the full visibility splay will be cut to the urban frequency.

Notes for guidance: An urban boundary is defined as the speed limit sign or village nameplate whichever may be furthest.

### **3. STANDARDS**

Cutting of grass verges

- a) The Contractor will cut all grass areas as specified, so that the height of vegetation does not exceed 50mm. The whole area will be cut leaving no areas uncut between rows or ribbing.
- b) Grass adjacent to walls and around street furniture, safety fencing and statutory undertakers and other apparatus (e.g., Markers) will be cut using hand strimmers or similar. Alternatively, the immediate area around such obstructions may be treated with weed killer on the first cycle only. All items of street furniture within areas to be cut will be treated in a similar fashion.
- c) Cutting may be carried out either by manual or mechanical means. All machinery will be suitable for the purpose and fitted with all appropriate screens and safety guards as specified by the manufacturer. All blades will be kept sharp and will cut and not rip the grass. No machinery shall be refuelled or lubricated on the grass area and must also be carried out away from buildings.
- d) Cuttings will be removed from metallised surfaces such as footways and carriageways and other areas as directed.
- e) When the verge on one side of any section of road is cut, the verge on the opposite side will be cut within two (2) days.
- f) The Contractor shall be required to re-cut any area, deemed by the Supervising Officer to be unsatisfactorily mown, at their own expense, and by the time specified by the Supervising Officer.

- g) In the case of prolonged inclement weather or adverse conditions, contact the supervising officer for advice.  
Supervising Officer: TBA

#### **4. INSURANCE**

A public liability insurance of ten million pounds (£ 10,000,000) for any one incident has to be taken out by those undertaking the mowing and a copy sent to the Clerk of the Parish Council prior to commencement of the contract.

Weed Killing will be carried out by a suitably qualified person and a copy of the Herbicide certificate forwarded to the Parish Clerk.

#### **5. TRAFFIC MANAGEMENT**

Should comply with Chapter 8 of the Department of Transport's Traffic Manual i.e., any mowing outside a 30mph limit is signed, ride on mowers/vehicles are fitted with rotation amber beacons and are switched on when vehicle is in use, operatives will wear hi-visibility clothing, mowers will travel with the flow when cutting from the road. Operators should be aware of pedestrians and not impede progress.

#### **6. HEALTH AND SAFETY**

The contractor is expected to comply with all current Health and Safety Legislation. This is the responsibility of the contractor.

#### **7. CLAIMS FOR PAYMENT**

Payment will normally be made in the month following submission of invoice.  
Invoices must be submitted monthly and itemised.