

Roadé Parish Council



To Members of the Council:

You are hereby summonsed to attend the Ordinary Meeting of Roadé Parish Council to be held on December 10th 2018, Roadé Village Hall, Bailey Brooks Lane, Roadé, 7.15pm

Members of the Public and Press are invited to attend a meeting of Roadé Parish Council and to address the Council during its public participation session.

Dated: December 4th 2018

Clerk to the Council
PO Box 847, Northampton, NN7 9AB
01604 861976
clerk@roadeparishcouncil.gov.uk

ROADE PARISH COUNCIL ORDINARY MEETING December 10th 2018

AGENDA

RPC/897	Apologies
RPC/898	Public Session <ol style="list-style-type: none">1) Issues raised by members of the public2) Reports from outside bodies, to include<ol style="list-style-type: none">a) Roadé Village Hall and Playing Field Committeeb) Police3) Reports from District Councillors – H Davies, S Clarke4) Report from County Councillor – Adil Sadygov
RPC/899	Declarations of Interest
RPC/900	Response to items raised in the public session
RPC/901	Resolution to approve the minutes of the Ordinary Meeting of Roadé Parish Council on November 14th 2018
RPC/902	Matters arising from the minutes, and Clerks Report <i>for information only</i>. <ul style="list-style-type: none">• The invoice for the driveway works is now with Anglian Water, I am awaiting confirmation that they will pay it.• Objection lodged with MK Council regarding the traffic management plan for a development in Hanslope.• Interim Audit requested, date agreed December 17th 2018
RPC/903	Planning <p>To determine any responses to planning application not considered by the Roadé Planning Committee</p> <p>None received.</p>
RPC/904	FINANCE
a)	Financial position of the Council, Unity Bank Account, Current account, to 4 th December 2018 £92454.04
b)	Nationwide Account, containing all s.106 funds, 01 Nov 2018 £187,744.02. Receipts include Roadé Football Club annual rent. Resolution to purchase the latest edition of Local Council Administration, £103.99 from SLCC

b)	<p>Resolution to approve the following payments and agree two councillors to complete the online authorisation.</p> <table border="1" data-bbox="261 181 1310 1160"> <thead> <tr> <th>T No</th> <th>Chq No</th> <th>To Whom</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr><td>171</td><td>SO</td><td>Gill Greaves</td><td>Salary</td><td>210.18</td></tr> <tr><td>172</td><td>SO</td><td>Fiona Young</td><td>Salary</td><td>1227.98</td></tr> <tr><td>173</td><td>DD</td><td>Aviva Pension</td><td>Monthly fee</td><td>45.00</td></tr> <tr><td>174</td><td>01/12/18</td><td>Hags smp</td><td>Titan repairs</td><td>1754.46</td></tr> <tr><td>175</td><td>300337</td><td>Eon</td><td>Streetlight repair</td><td>456.00</td></tr> <tr><td>176</td><td>02/12/18</td><td>LGSS</td><td>Chaplins Transfer</td><td>45.43</td></tr> <tr><td>177</td><td>03/12/18</td><td>LGSS</td><td>Chaplins Transfer</td><td>25.96</td></tr> <tr><td>178</td><td>04/12/18</td><td>LGSS</td><td>Football Club land transfer</td><td>472.24</td></tr> <tr><td>179</td><td>05/12/18</td><td>LGSS</td><td>Football Club land transfer</td><td>193.40</td></tr> <tr><td>180</td><td>06/12/18</td><td>N & P Garden Services</td><td>Mowing</td><td>1299.00</td></tr> <tr><td>181</td><td>07/12/18</td><td>Tradepoint</td><td>Materials</td><td>9.98</td></tr> <tr><td>182</td><td>08/12/18</td><td>SLCC</td><td>CAB Book</td><td>103.99</td></tr> <tr><td>183</td><td>300338</td><td>Roade British Legion</td><td>Poppy Wreath</td><td>18.50</td></tr> <tr><td>184</td><td>09/12/18</td><td>N & P Garden Services</td><td>Mowing</td><td>1245.00</td></tr> <tr><td>185</td><td>10/12/18</td><td>Court Couriers</td><td>VT</td><td>691.50</td></tr> <tr><td>186</td><td>300339</td><td>A Johnson</td><td>Petrol</td><td>5.00</td></tr> <tr><td>187</td><td>DD</td><td>Aviva</td><td>Monthly pension contribution</td><td>73.34</td></tr> <tr><td>188</td><td>11/12/18</td><td>HMRC</td><td>Tax and NI</td><td>654.40</td></tr> <tr><td>189</td><td>12/12/18</td><td>F Young</td><td>Mileage Oct/Nov</td><td>26.91</td></tr> <tr><td>190</td><td>13/12/18</td><td>F Young</td><td>Office 365</td><td>79.99</td></tr> <tr><td>191</td><td>14/12/18</td><td>Aylesbury Mains</td><td>Streetlight repairs</td><td>224.40</td></tr> <tr><td>192</td><td>15/12/18</td><td>Viking</td><td>Stationary & Printer ink</td><td>76.98</td></tr> </tbody> </table>	T No	Chq No	To Whom	Details	£	171	SO	Gill Greaves	Salary	210.18	172	SO	Fiona Young	Salary	1227.98	173	DD	Aviva Pension	Monthly fee	45.00	174	01/12/18	Hags smp	Titan repairs	1754.46	175	300337	Eon	Streetlight repair	456.00	176	02/12/18	LGSS	Chaplins Transfer	45.43	177	03/12/18	LGSS	Chaplins Transfer	25.96	178	04/12/18	LGSS	Football Club land transfer	472.24	179	05/12/18	LGSS	Football Club land transfer	193.40	180	06/12/18	N & P Garden Services	Mowing	1299.00	181	07/12/18	Tradepoint	Materials	9.98	182	08/12/18	SLCC	CAB Book	103.99	183	300338	Roade British Legion	Poppy Wreath	18.50	184	09/12/18	N & P Garden Services	Mowing	1245.00	185	10/12/18	Court Couriers	VT	691.50	186	300339	A Johnson	Petrol	5.00	187	DD	Aviva	Monthly pension contribution	73.34	188	11/12/18	HMRC	Tax and NI	654.40	189	12/12/18	F Young	Mileage Oct/Nov	26.91	190	13/12/18	F Young	Office 365	79.99	191	14/12/18	Aylesbury Mains	Streetlight repairs	224.40	192	15/12/18	Viking	Stationary & Printer ink	76.98
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c)	Confirmation of checks to payments by the appointed Internal Controls Councillor.																																																																																																																			
RPC/905	<p>Resolution to approve recommendations from the Finance & General Purposes Committee meeting of November 14th 2018</p> <ul style="list-style-type: none"> • Resolution to adopt the Grievance Policy • Resolution to adopt the Financial Control and Effectiveness of Internal Audit Policy • Resolution to adopt the Homeworking Policy • Resolution to put the following policies onto a rolling 2 year approval – Social Media Policy, Training Policy, Sickness & Absence Policy, Expenses Policy, Equality & Diversity Policy, Disciplinary Policy subject to any legally required early reviews if needed. • Update council on budget discussions that took place at the F & GP meeting in November. • To note that the F & GP Committee Resolved to apply for the Windfarm Community Grant for help towards funding CCTV in the village. 																																																																																																																			
RPC/906	To consider an application by RPC for the New Homes Bonus for the purchase of the library building.																																																																																																																			
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RPC/908	Neighbourhood Plan – Update on the Roade Neighbourhood Development Plan																																																																																																																			
RPC/909	<p>Staffing Update on recruitment of Deputy Clerk</p>																																																																																																																			
RPC/910	<p>Budget and Precept discussions 2019/2020 To note any further suggestions for inclusion into the budget for 2019/2020 prior to the F & GP Meeting on December 17th. To include -</p>																																																																																																																			

	<ul style="list-style-type: none"> • Consideration of providing a community Christmas tree and decorations in 2019. • Application for a Public Works Loan to cover any gap in the funding for the Roade Library Building.
RPC/911	<p>SNC New Homes Bonus Applications Resolution to consider the following applications –</p> <ol style="list-style-type: none"> 1. Roade Village Hall and Playing Field Charity – application for £20,000 towards floodlighting on the tennis courts 2. Roade Bowls Club – application for £9300 for improvements to disabled access.
RPC/912 a) b)	<p>Ashton Road, Persimmon estate. To note that despite many attempts by the Clerk, no further information has been received regarding the reason for the delay in roadworks or a new starting date for the school crossing. Any other issues.</p>
RPC/913	<p>Chaplins Yard Lap and POS land transfer Update from Clerk if available</p>
RPC/914 a)	<p>Recreation ground Update from working group if available</p>
RPC/915	<p>Highways</p> <ol style="list-style-type: none"> a) To discuss the purchase of a new Speed Indicator device, Clerk to provide some costings b) To agree road name suggestion for new development off Hartwell Road. c) Any other Highways issues
RPC/916	<p>CCTV Update if available.</p>
RPC/917	<p>Correspondence, including actions where required.</p> <ul style="list-style-type: none"> • Anne Lovely – NCC libraries correspondence including rental information • Roade Village Hall – New Homes Bonus application notification • Roade Bowls _ New Homes Bonus application • T Chartress – Interim Audit booked for December 17th 2019 • Advantedge upgrade of system • Helen Howard (NCC) – Hartwell Rd crossing plus Woodleys Nursery bend on A508
RPC/918	<p>Christmas hours – Notification of office closure and staff annual leave from 2pm December 20th to 10am January 2nd 2019.</p>
RPC/919	<p>Date and Time of Next Meeting – January 14th 2018</p>