

Roade Parish Council

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Issued: 6th April 2021

To: All Parish Councillors

From: Mrs Alison Reynolds, Clerk to Roade Parish Council

Dear Councillor

You are hereby summonsed to attend an ordinary Meeting of Roade Parish Council to be held via Zoom:

<https://us02web.zoom.us/j/87869249452?pwd=cXhHM2U1WkQyZGxtRUQzdUJlMysydz09>

Or dial by your location +44 203 481 5240 Meeting ID: 878 6924 9452 & Passcode: 964260

On **Monday 12th April at 7:00pm** for the purpose of transacting the following business:

AGENDA

RPC/21/506	Acceptance of apologies for absence
RPC/21/507	Public session <ol style="list-style-type: none">1. Issues raised by the public2. Reports from District and County Cllrs
RPC/21/508	1. Declarations of Interest 2. Requests for dispensation
RPC/21/509	Response to issues raised in the public session
RPC/21/510	Approval of Minutes of 8th March 2021
RPC/21/511	Matters arising from the Minutes <u>not</u> covered elsewhere on the Agenda (including the Parish Clerk's report)
RPC/21/512	Planning To consider and determine the Council's response to Applications S/2021/ <ol style="list-style-type: none">1. 0475/FUL – Woodlands, Hartwell Road – Erection of garage to side of house and indoor swimming pool.2. 0082/FUL – Land west of the roughly off Bailey Brooks Lane – Proposed Riding area - new red site plan received increasing red line to include the private driveway to its junction within the adopted highway as per national validation requirements.
RPC/21/513	Finance <ol style="list-style-type: none">1. To receive a financial report from the RFO2. Bills for payments and receipts; schedule to follow.3. To Receive the internal controls Councillor's report and agree two Councillors to complete the online authorisation.
RPC/21/514	Cemetery extension Resolution to apply for £50K from grants to pay for the cemetery extension. Resolution to apply to Northampton Gateway Community S106 fund under the physical improvement's public realm section of the grant to cover the new cemetery development.
RPC/21/515	Parish Online To resolve to purchase Parish online at a discounted price of £112.50 per year.
RPC/21/516	Library <ol style="list-style-type: none">1. Resolution to accept insurance company's advice that the Parish Council are liable to pay for services as detailed in the lease or does the council wish to

	<p>accept liability and pay for the security alarm maintenance, heating maintenance and emergency lighting testing as per Roade Junction Community groups request.</p> <p>2. Resolution to have the library building rebuild cost valuation completed by RCA at a cost of £85 + VAT</p>
RPC/21/517	<p>Interim audit comments</p> <p>A copy of the Interim Audit report had been circulated to all councillors.</p> <p>Resolve to accept the following recommendations and observations:</p> <ol style="list-style-type: none"> 1. The Council has had a busy and successful year. I compliment you on your covid-19 support response. 2. The Parish Clerk should aim to develop support networks and build professional links with clerks from similar Councils within Northamptonshire. Covid-19 has unfortunately prevented this happening during 2020. 3. Approved minutes to be on the website. 4. Minutes are the legal record of decisions made and should be clear, concise and precise. 5. RPC/337 Salary details do not need to be shown as a breakdown. I recommend that you reinstate and instigate the sections on confidential records within the Finance regulations. This to happen as soon as possible but definitely prior to the appointment of further staff. 6. Information has not been published as required by the Transparency Code for larger councils with an annual turnover of above £200000.
RPC/21/518	<p>Online meetings</p> <p>Following the government's announcement that legal powers for remote meetings will not be extended beyond 7 May 2021, a consultation has opened to find out if there is appetite for remote meetings in the future.</p> <p>Resolution to submit evidence to the government regarding remote meetings.</p> <p>Local authority remote meetings: call for evidence - GOV.UK (www.gov.uk)</p>
RPC/21/519	<p>Microsoft 365</p> <p>Following last month's discussing Cllr Fox will present more information and benefits about moving the council onto MS 365.</p> <p>Resolution to adopt to use MS365 and accept Cloudy IT's quote.</p>
RPC/21/520	<p>BT</p> <p>BT phone & broadband contract is up for renewal in June.</p> <p>Resolution to accept quotation from BT to move to BT Cloud Voice Express with Superfast broadband and digital line with unlimited calls.</p>
RPC/21/521	<p>Rec Fencing quote</p> <p>Following last month's resolution to accept N&P Garden Services quote to repair the fence and gate in the rec. N&P have indicated that they may not be able to complete the work until June/July at the earliest. Do the council accept this or do they want to approach The Ground Care Company for a quote if they can do the work quicker.</p>
RPC/21/522	<p>Correspondence requiring a comment or decision</p>
RPC/21/523	<p>Resolution to exclude the press and public on the grounds that the following item is confidential:</p> <p>Resolution to appoint the new Deputy Clerk</p>
RPC/21/524	<p>Close</p>
	<p>Date of next meeting: Monday 10th May 2021</p>



Mrs A Reynolds
Clerk to Roade Parish Council

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph,

film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.