

Roade Parish Council

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Issued: 7th September 2021
To: All Parish Councillors
From: Mrs Alison Reynolds, Clerk to Roade Parish Council

Dear Councillor

You are hereby summonsed to attend an Ordinary Meeting of Roade Parish Council to be held in **St Mary's Church Hall, Church End, Roade, NN7 2NP.**

On **Monday 13th September at 7:00pm** for the purpose of transacting the following business:

AGENDA

RPC/21/634	To Receive and approve apologies of absence
RPC/21/635	Public session 1. Issues raised by the public.
RPC/21/636	1. Declarations of Interest 2. Requests for dispensation
RPC/21/637	Response to issues raised in the public session
RPC/21/638	Approval of Minutes of 9th August 2021
RPC/21/639	Matters arising from the Minutes <u>not</u> covered elsewhere on the Agenda (including the Parish Clerk's report)
RPC/21/640	Planning To consider and determine the Council's response to Applications WNS/2021/ 1. 1316/FUL – Orchard Farm House, Butlins Lane – Proposed extensions and alterations. 2. 1266/TPO – Croft House, Croft Lane – T1 Oak – Crown raised over the roadside only to 5.5m from ground level, ensuring not to remove any major scaffold limbs and only prune secondary growth. 3. 1298/TCA – 35 High Street – T1 Conifer, outgrown surroundings, interfering with telephone line and path access. T2 Holly – reduction in height in keeping with surroundings. T3 Orange Blossom – reduction in height in keeping with surroundings. T4 Lilac – removal of dead tree. T5 Holly – reduction in height in keeping with surroundings.
RPC/21/641	Finance 1. To receive a financial report from the RFO 2. Spreadsheet showing breakdown of the S106/Windfarm grant Nationwide account. 3. Bills for payments and receipts; schedule to follow. 4. To Receive the internal controls Councillor's report and agree two Councillors to complete the online authorisation.
RPC/21/642	Audit Resolve to acknowledge receipt of external auditor's report and certificate for 2020/2021 Audit.
RPC/21/643	Community Safety Committee To receive a report from Cllr Reilly following the Community Safety Committee meeting held on Tuesday 31 st August 2021.

RPC/21/644	Small grant for RBL Resolve for the Parish Council to accept the refund offered by the Royal British Legion for the amount of £127.66, this was unused from their small grant.
RPC/21/645	Rail Freight Resolution to write to residents of Dovecote Road and surrounding roads to explain what Roade Parish Council are doing regarding the ring road being built and how they can contact us with any questions.
RPC/21/646	Insurance Resolution to accept quote for insurance renewal due in October.
RPC/21/647	Gate in Rec Resolution to investigate repairing the gate with something more substantial due to damage.
RPC/21/648	Play inspection – Churchcroft open space Resolution to accept quote for the play inspection to be completed at Churchcroft open space
RPC/21/649	VAS Resolution to accept quote for new VAS outside Elizabeth Woodville School.
RPC/21/650	Tree Survey Resolution to accept quote for a tree survey to be carried out in the village.
RPC/21/651	Community Orchard Resolution to consider having a community orchard in the village.
RPC/21/652	Grant a green campaign Resolution to register the Rec and Churchcroft open space as a green space under section 15(8) of the Commons Act 2006 to ensure that the land is protected from development in the future.
RPC/21/653	Cemetery inspections Resolution for the clerk to attend the management of memorials course to be held by NCALC at a cost of £85.00.
RPC/21/654	Correspondence requiring a comment or decision
RPC/21/655	Close
	Date of next meeting: Monday 11th October 2021.



Mrs A Reynolds
Clerk to Roade Parish Council

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.