

Roade Parish Council



To Members of the Council:

You are hereby summonsed to attend the Ordinary Meeting of Roade Parish Council to be held on 14th January 2019, Roade Village Hall, Bailey Brooks Lane, Roade, 7.15pm

Members of the Public and Press are invited to attend a meeting of Roade Parish Council and to address the Council during its public participation session.

Dated: January 8th 2019

Clerk to the Council
PO Box 847, Northampton, NN7 9AB
01604 861976
clerk@roadeparishcouncil.gov.uk

ROADE PARISH COUNCIL ORDINARY MEETING January 14th 2019

AGENDA

RPC/920	Apologies
RPC/921	Public Session <ol style="list-style-type: none">1) Issues raised by members of the public2) Reports from outside bodies, to include<ol style="list-style-type: none">a) Roade Village Hall and Playing Field Committeeb) Police3) Reports from District Councillors – H Davies, S Clarke4) Report from County Councillor – Adil Sadygov
RPC/922	Declarations of Interest
RPC/923	Response to items raised in the public session
RPC/924	Resolution to approve the minutes of the Ordinary Meeting of Roade Parish Council on December 10th 2018
RPC/925	Matters arising from the minutes, and Clerks Report <i>for information only</i>. <ul style="list-style-type: none">• Burmans Court was chosen by NCC as the new name for the new houses off Hartwell Road.• Dangerous parking on the bends near Memorial Green, the police have attended and have asked that registration numbers are provided if the public are concerned.• Footpath KZ27 was inspected prior to Christmas by Katie Arnold from NCC. Its condition was found to be acceptable but works to it had recently been completed which could have caused the uneven surface.• Letter sent to Helen Howard at NCC regarding the crossing outside the primary school and also the roundabout on the A508.• The book Local Council Administration was purchased from the SLCC, the total cost was £108.79 as we incurred a carriage fee. The correct figure was minuted but was listed ex carriage on the December agenda (Tn No' 182)
RPC/926	Planning <p>To determine any responses to planning application not considered by the Roade Planning Committee</p> <p>S/2018/2805/FUL Land South Of Hartwell Road, Roade, Northamptonshire Change of use of agricultural land to domestic garden land (retrospective)</p>

RPC/927	<p>STAFFING This item has been moved up the agenda due to several resolutions requiring approval prior to the Finance section.</p> <p>a) Resolution to approve the annual Clerks subscription to the Society of Local Council Clerks, offering excellent training, legal, financial and procedural advice, £175.00</p> <p>b) Resolution for the Clerk to attend the SLCC Midland training conference on January 30th, one day conference and training for £96.00</p> <p>c) Resolution to approve overtime payments for the Clerk during the recruitment and training of the new Deputy Clerk, to include approval of overtime incurred in December of 4 hours.</p> <p>d) To note the national increase in the pension contribution amounts to 3% Employer and 5% Employee from April 1st 2019</p> <p>e) Resolution to approve the national increase in the local government pay scales from April 1st 2019 for both members of staff. An increase of 2% for the Clerk's scale and 3% for the Deputy Clerk.</p>																																																																																																																													
RPC/927	<p>FINANCE</p>																																																																																																																													
a)	<p>Financial position of the Council, Unity Bank Account, Current account, to 7th January 2019 £85,693.88</p> <p>Nationwide Account £185,369.40. This amount is s.106 funds only.</p>																																																																																																																													
b)	<p>Resolution to approve the following payments and agree two councillors to complete the online authorisation.</p> <table border="1" data-bbox="261 869 1310 1912"> <thead> <tr> <th>T No</th> <th>Chq No</th> <th>To Whom</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr><td>193</td><td>DD</td><td>Anglian Water</td><td>Cemetery water</td><td>47.17</td></tr> <tr><td>194</td><td>DD</td><td>Aviva</td><td>Pension Monthly fee</td><td>45.00</td></tr> <tr><td>195</td><td>SO</td><td>F Young</td><td>Salary</td><td>1227.98</td></tr> <tr><td>196</td><td>DD</td><td>SSE</td><td>Electricity</td><td>860.75</td></tr> <tr><td>197</td><td>DD</td><td>Unity Bank</td><td>Bank charge</td><td>30.60</td></tr> <tr><td>198</td><td>DD</td><td>Bt</td><td>Mobile Dec</td><td>9.00</td></tr> <tr><td>199</td><td>BP01/01/19</td><td>F Young</td><td>Overtime Dec</td><td>37.36</td></tr> <tr><td>200</td><td>BP02/01/19</td><td>HMRC</td><td>Tax and NI</td><td>627.47</td></tr> <tr><td>201</td><td>DD</td><td>Aviva</td><td>Monthly contribution</td><td>121.74</td></tr> <tr><td>202</td><td>BP03/12/18</td><td>Barbara Osborne</td><td>Payroll</td><td>78.00</td></tr> <tr><td>203</td><td>BP04/01/19</td><td>Tove Engineering</td><td>Machine servicing</td><td>202.50</td></tr> <tr><td>204</td><td>BP05/01/19</td><td>Road Village Hall</td><td>Office rental</td><td>450.00</td></tr> <tr><td>205</td><td>BP06/01/19</td><td>Aylesbury Mains</td><td>Light repairs</td><td>64.08</td></tr> <tr><td>206</td><td>BP07/01/19</td><td>Trade Point</td><td>Materials</td><td>14.28</td></tr> <tr><td>207</td><td>BP08/01/19</td><td>AC Construction</td><td>Cemetery driveway</td><td>2010.00</td></tr> <tr><td>208</td><td>BP09/01/19</td><td>Longfield Tree & Hedge Care</td><td>Treework</td><td>504.00</td></tr> <tr><td>209</td><td>BP10/01/19</td><td>BT</td><td>Package bill</td><td>50.20</td></tr> <tr><td>210</td><td>BP11/01/19</td><td>SLCC</td><td>Annual Subscription Clerk</td><td>175.00</td></tr> <tr><td>211</td><td>BP12/01/19</td><td>SLCC</td><td>Regional training seminar</td><td>96.00</td></tr> <tr><td>212</td><td>BP13/01/19</td><td>Court Couriers</td><td>Village technician</td><td>501.41</td></tr> <tr><td>213</td><td>DD</td><td>BT</td><td>Mobile bill Jan</td><td>9.00</td></tr> <tr><td>214</td><td>BP14/01/19</td><td>Aylesbury Mains</td><td>Streetlight repairs</td><td>82.80</td></tr> <tr><td>215</td><td>BP15/01/19</td><td>Aylesbury Mains</td><td>Streetlight repairs</td><td>301.44</td></tr> <tr><td>216</td><td>BP16/01/19</td><td>LGSS Law</td><td>Chaplins land transfer</td><td>68.89</td></tr> </tbody> </table>	T No	Chq No	To Whom	Details	£	193	DD	Anglian Water	Cemetery water	47.17	194	DD	Aviva	Pension Monthly fee	45.00	195	SO	F Young	Salary	1227.98	196	DD	SSE	Electricity	860.75	197	DD	Unity Bank	Bank charge	30.60	198	DD	Bt	Mobile Dec	9.00	199	BP01/01/19	F Young	Overtime Dec	37.36	200	BP02/01/19	HMRC	Tax and NI	627.47	201	DD	Aviva	Monthly contribution	121.74	202	BP03/12/18	Barbara Osborne	Payroll	78.00	203	BP04/01/19	Tove Engineering	Machine servicing	202.50	204	BP05/01/19	Road Village Hall	Office rental	450.00	205	BP06/01/19	Aylesbury Mains	Light repairs	64.08	206	BP07/01/19	Trade Point	Materials	14.28	207	BP08/01/19	AC Construction	Cemetery driveway	2010.00	208	BP09/01/19	Longfield Tree & Hedge Care	Treework	504.00	209	BP10/01/19	BT	Package bill	50.20	210	BP11/01/19	SLCC	Annual Subscription Clerk	175.00	211	BP12/01/19	SLCC	Regional training seminar	96.00	212	BP13/01/19	Court Couriers	Village technician	501.41	213	DD	BT	Mobile bill Jan	9.00	214	BP14/01/19	Aylesbury Mains	Streetlight repairs	82.80	215	BP15/01/19	Aylesbury Mains	Streetlight repairs	301.44	216	BP16/01/19	LGSS Law	Chaplins land transfer	68.89
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c) d) e)	<p>Confirmation of checks to payments by the appointed Internal Controls Councillor.</p> <p>To note that the Interim Internal Audit took place on December 18th, no issues were found.</p> <p>To note that the Village Technician has increased his costs from January 1st 2019 to £15/hour.</p>																																																																																																																													
RPC/928	<p>Neighbourhood Plan – Update on the Road Neighbourhood Development Plan</p>																																																																																																																													

RPC/929	Budget and Precept 2019/2020 a) Resolution to approve the budget for 2019/2020 b) Resolution to set the precept for 2019/2020
RPC/930	Feoffee and Chivall Charity – Resolution to re-appoint Cllr Myra Inglis as one of the Trustee's of the Charity.
RPC/931	Annual Parish Meeting 2019 To propose a date and format for the APM 2019 and discuss whether a working party of councillors should lead the organisation and promotion of it.
RPC/932	NCC Budget consultation Resolve councils response if any.
RPC/933	Recreation ground and CCTV a) Update from working group if available. b) Resolution to consider signing up to the new initiative from SNC to join a combined county wide CCTV network and purchase our own CCTV camera for approx. £5000
RPC/934	Streetlights – a) Request from a Councillor to discuss the need for new streetlights in the village and their location. b) To update council on the proposal to use s.106 funds to update a large number of village lights
RPC/935	Highways a) M1 Smart motorway staging area. b) Request by member of the public to use s.106 funds to replace the bus shelter that was hit by a lorry last year on the A508 near the BP Station. c) Any other Highways issues
RPC/936	Correspondence, including actions where required. <ul style="list-style-type: none"> • Gary Crook, SNC Community Safety Officer. CCTV for parishes offer. Clerk has already asked for further information. • Mr Glenn Dudman- Roade Neighbourhood Watch request for small grant funding – request being dealt with by Clerk. • Parishioner regarding replacing the bus shelter on A508 – on agenda. • Unmetered supply certificate from Western Power and a credit from SSE for £1170.89
RPC/937	Date and Time of Next Meeting – February 11th 2019
RPC/938	Resolution to Close the meeting to the Press and Members of the public as items to be discussed are of a sensitive nature.
RPC/939	Recruitment of the Deputy Clerk