

# Roadé Parish Council

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Issued: 8<sup>th</sup> December 2020  
To: All Parish Councillors  
From: Mrs Alison Reynolds, Clerk to Roadé Parish Council

Dear Councillor

You are hereby summonsed to attend an ordinary Meeting of Roadé Parish Council to be held via Zoom:

<https://us02web.zoom.us/j/89876011060?pwd=VmNDSzVoeC9OMzZJWm93T082SVUydz09>

Meeting ID: 898 7601 1060, Passcode: 249134

Dial by your location +44 131 460 1196 United Kingdom, Meeting ID: 898 7601 1060, Passcode: 249134.

On **Monday 14<sup>th</sup> December at 7:00pm** for the purpose of transacting the following business:

## **AGENDA**

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| RPC/415 | <b>Acceptance of absence</b> <ol style="list-style-type: none"><li>1. Acceptance of apologies for absence</li><li>2. Resignation of Cllrs Sharon Connell and Allan Huddart.</li></ol>  |
| RPC/416 | <b>Public session</b> <ol style="list-style-type: none"><li>1. Issues raised by the public</li><li>2. Reports from District and County Cllrs</li></ol>   |
| RPC/417 | <ol style="list-style-type: none"><li>1. <b>Declarations of Interest</b></li><li>2. <b>Requests for dispensation</b></li></ol>   |
| RPC/418 | <b>Response to issues raised in the public session</b>   |
| RPC/419 | <b>Approval of Minutes of 30<sup>th</sup> November 2020</b>  |
| RPC/420 | <b>Matters arising from the Minutes <u>not</u> covered elsewhere on the Agenda (including the Parish Clerk's report)</b>   |
| RPC/421 | <b>Planning</b><br><b>To consider and determine the Council's response to Applications S/2020/</b> <ol style="list-style-type: none"><li>1. 1979/TCA - St Mary's Church, Church End – Limes x 11 require pollarding on the main walkway to the church's main entrance.</li></ol>   |
| RPC/422 | <b>Finance</b> <ol style="list-style-type: none"><li>1. To receive a financial report from the RFO</li><li>2. Update on S106 monies</li><li>3. Approval to pay the Solicitors the outstanding balance of £52,879.84 for the library purchase ready for completion.</li><li>4. Bills for payments and receipts; schedule to follow.</li><li>5. To Receive the internal controls Councillor's report and agree two Councillors to complete the online authorisation.</li></ol> |
| RPC/423 | <b>Resolution to co-opt a new member of F&amp;GP Committee</b><br>Following Cllr Connell's resignation, a new F&GP committee member is needed.   |
| RPC/424 | <b>Finance and General Purpose Committee</b><br>To receive a report from Cllr Reilly following the meeting of 23 <sup>rd</sup> November and to approve the following resolutions:  |

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|----------------|---|
|                | <ol style="list-style-type: none"> <li>1. Resolution to pay the Deputy Clerk between £11.30 - £12.73 per hour, depending on experience and qualifications. This is 80-90% of the Clerks hourly rate.</li> <li>2. Resolution to increase the credit card spend limit to £585.00</li> <li>3. Resolution to upgrade the Parish Council's website to 2Commune's fully responsive template which is optimised for accessibility at a cost of £750 + VAT.</li> <li>4. Resolve to agree to include the project to update the Roade map information board outside the library in 2021/2022 budget.</li> <li>5. Resolve to agree to include the project to provide additional benches at Churchcroft play area in the 2021/2022 budget.</li> </ol> |
| <b>RPC/425</b> | <b>Budget &amp; Precept 2021/2022</b> <ol style="list-style-type: none"> <li>1. Resolution to approve the budget for 2021/2022.</li> <li>2. Resolution to set the precept for 2021/2022.</li> </ol>   |
| <b>RPC/426</b> | <b>Training</b><br>Resolution to agree and fund for the Clerk to complete the CiLCA qualification at a total cost of £905. £495 for the course and £410 for the registration with SLCC.   |
| <b>RPC/427</b> | <b>Re-adoption of financial regulations</b>   |
| <b>RPC/428</b> | <b>Small Grant &amp; S106 Request</b><br>Mens own Rugby club have requested a small grant and/or S106 monies to build two new dressing rooms at the club. Resolve to approve the small grant and/or S106 money request.   |
| <b>RPC/429</b> | <b>Youth shelter</b><br>Resolve to install a youth shelter in the village and decide on the location of this.   |
| <b>RPC/430</b> | <b>Resolution to purchase new two new dog bins</b>  |
| <b>RPC/431</b> | <b>Grounds Maintenance</b> <ol style="list-style-type: none"> <li>1. Resolution to agree any changes to the existing tender request/contract.</li> </ol>  |
| <b>RPC/432</b> | <b>Freedom of Information request</b><br>To note the Freedom of information on transport subsidies and discuss any further action.  |
| <b>RPC/433</b> | <b>KZ8 Footpath</b><br>Resolution to request an update on improvements on footpath KZ8 between A508 and Ashton Road   |
| <b>RPC/434</b> | <b>Council tax support scheme consultation</b><br>To note that the Clerk has responded to the council tax support scheme consultation as per the email circulated by Cllr Waters.   |
| <b>RPC/435</b> | <b>Crossing London Road from Tithe Way to Bailey Brooks Lane</b><br>Request to Highways to improve the visibility of the crossing from Tithe Way to Bailey Brooks Lane across London Road. Since the road lay out has changed traffic appears to be entering the village faster and the visibility and awareness of the crossing isn't clear to vehicles and is dangerous to pedestrians.   |
| <b>RPC/436</b> | <b>EV rapid chargers</b><br>Resolution for the Clerk to investigate the possibility of installing free rapid chargers for electric vehicles in the library carpark.   |
| <b>RPC/437</b> | <b>Correspondence requiring a comment or decision</b>   |
| <b>RPC/438</b> | <b>Resolution to exclude press and public</b><br>For the purpose of discussing a salary increase for the Clerk following her Annual Appraisal on 7 <sup>th</sup> December 2020.   |
| <b>RPC/439</b> | <b>Close</b>  |
|                | <b>Date of next meeting:</b> Monday 11 <sup>th</sup> January 2021   |



Mrs A Reynolds  
Clerk to Roade Parish Council

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Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.