

Road Parish Council

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Issued: 8th September 2020
To: All Parish Councillors
From: Mrs Alison Reynolds, Clerk to Road Parish Council

Dear Councillor

You are hereby summonsed to attend an ordinary Meeting of Road Parish Council to be held via Zoom:

<https://us02web.zoom.us/j/85142902530?pwd=SHYzMjdTMkJGOVNFWFg4c01RSFpIUT09>

Meeting ID: 851 4290 2530

Passcode: 612693

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on Monday 14th September at 7:00pm for the purpose of transacting the following business.

AGENDA

RPC/349	To Receive and approve apologies of absence
RPC/350	Public session <ol style="list-style-type: none">Issues raised by the publicReports from outside bodies<ol style="list-style-type: none">Road Village HallRoad Feoffee & Chivall CharityReports from District and County Cllrs
RPC/351	<ol style="list-style-type: none">Declarations of InterestRequests for dispensation
RPC/352	Response to issues raised in the public session
RPC/353	Approval of Minutes of 10th August 2020
RPC/354	Matters arising from the Minutes <u>not</u> covered elsewhere on the Agenda (including the Parish Clerk's report)
RPC/355	Planning To consider and determine the Council's response to Applications S/2020/ <ol style="list-style-type: none">1348/FUL – 16 Memorial Green – Chalet Bungalow with vehicle access1281/FUL – Longacre Kennels, Hartwell Road - Variation of condition 1 (plans) and condition 7 (materials) of S/2019/1185/FUL (Variation of condition 2 (plans) and condition 15 (Code level 6 for sustainable homes) Glazing - the top hung opening pane and use a single parallel opening window unit. Roof - revert to the initial submission was based on a metal standing seam roof system from single

	ply membrane. Glass Balustrades - removing the metal handrails on the balcony area and add glass balustrades to the retaining
RPC/356	<p>Finance</p> <ol style="list-style-type: none"> 1. To receive a financial report from the RFO 2. To note that PKF Littlejohn have completed their review of the Annual Governance and Accountability Return. 3. Bills for payments and receipts; schedule to follow. 4. To Receive the internal controls Councillor's report and agree two Councillors to complete the online authorisation. 5. Resolve to accept the quote from Edge IT Systems to renew our accounting package licence with them for another 3 years at a price of £749.00. 6. Resolution to acknowledge the Clerk's pay increase of 2.75% as accepted by the Unions to be backdated to 1st April 2020 & an additional day's holiday. 7. To invite all Parish Councillors to submit suggestions for projects that require funds in the 2021/2022 precept. To be submitted at the October meeting for consideration at the next F&GP meeting in November.
RPC/357	<p>Finance and General Purposes Committee</p> <p>To receive a report from Cllr Reilly following the meeting of 7th September and to approve the following resolutions:</p> <ol style="list-style-type: none"> 1. Resolution to pay no more than 50% of the cost of a PCSO (£20,300.00 per year). 2. Resolution to adopt the small grant policy. 3. Resolution to approve an increase in the Clerk's hours, increasing from 28 to 30 hours a week. 4. Resolution to approve the recruitment of an experienced Deputy Clerk to work 8 hours per week.
RPC/358	<p>Library</p> <ol style="list-style-type: none"> 1. Resolve to accept advice from our solicitor regarding the lease. 2. Resolution to accept SNC's restriction on the title and agree to supply a copy of the Overage Agreement, draft contract and evidence of NCC's Legal title to them.
RPC/359	<p>S106 monies</p> <ol style="list-style-type: none"> 1. Resolution to request SNC contact Persimmon Homes and request that £23,9892.00 S106 funds allocated to the provision of off site play equipment be changed to include Public Realm improvements and provision of Community and youth facilities within Roade. 2. Resolution to request NCC under the Freedom of Information Act confirm if and how the S106 money from both the PSL site and Chaplin's site allocated to the provision of public transport has been spent. This is a total of £320,000.00.
RPC/360	<p>Cemetery</p> <ol style="list-style-type: none"> 1. SNC Planning department have advised that diverting the KZ4 footpath will require a diversion order to be made by SNC (ad LPA) under s.257 of the TCPA 90. This will incur a separate cost, in excess of £5,000.00. To agree to one of the following resolutions: <ol style="list-style-type: none"> a) Resolution to continue with submitted planning application and divert the footpath along the North side of the cemetery. b) Resolution to keep the footpath where it is (going through the cemetery) and gate it either end. c) Resolution to speak to SNC about making the unofficial footpath on the South side of the cemetery a footpath instead of the KZ4. d) Resolution to enquire about moving the extension to the South side of the cemetery. 2. Resolve to instruct our Village Technician to clear the cemetery and resolve to accept quotes for tree works.
RPC/361	<p>Tree Survey</p> <p>Resolve to accept quotes for tree works around the village.</p>
RPC/362	Annual safety inspection

	Resolve to complete safety inspections at the play area in Churchcroft open space and accept quotes
RPC/363	Water Fountain Resolve to remove the water fountain at the Rec due to vandalism and Covid-19.
RPC/364	Covid 19 Volunteers <ol style="list-style-type: none"> 1. Resolution to send thank you letters to all volunteers who helped during lockdown with shopping, picking up medication, gardening etc. 2. Resolution to purchase a gift of thanks with funds from the Covid-19 grant provided from Tesco to the volunteer who headed up and co-ordinated the Community Food Larder.
RPC/365	Correspondence requiring a comment or decision
RPC/366	Close
	Date of next meeting: Monday 12 th October 2020



Mrs A Reynolds
Clerk to Roade Parish Council

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.