

# Roade Parish Council



## To Members of the Council:

You are hereby summonsed to attend the Ordinary Meeting of Roade Parish Council to be held on 8th April 2019, Roade Village Hall, Bailey Brooks Lane, Roade, 7.15pm

Members of the Public and Press are invited to attend a meeting of Roade Parish Council and to address the Council during its public participation session.

Dated: April 2nd 2019

Clerk to the Council  
PO Box 847, Northampton, NN7 9AB  
01604 861976  
[clerk@roadeparishcouncil.gov.uk](mailto:clerk@roadeparishcouncil.gov.uk)

## ROADE PARISH COUNCIL ORDINARY MEETING April 8<sup>th</sup> 2019

### AGENDA

RPC/978	<b>Apologies</b>
RPC/979	<b>Public Forum</b> <ol style="list-style-type: none"><li>1) Issues raised by members of the public</li><li>2) Reports from outside bodies, to include<ol style="list-style-type: none"><li>a) Roade Village Hall and Playing Field Committee</li><li>b) Police</li></ol></li><li>3) Reports from District Councillors – H Davies, S Clarke</li><li>4) Report from County Councillor – Adil Sadygov</li></ol>
RPC/980	<b>Declarations of Interest for agenda items</b>
RPC/981	<b>Requests for dispensations for agenda items</b>
RPC/982	<b>Response to items raised in the public session</b>
RPC/983	<b>Resolution to approve the minutes of the Ordinary Meeting of Roade Parish Council on March 11<sup>th</sup> 2019</b>
RPC/984	<b>Matters arising from the minutes, and Clerks Report <i>for information only</i>.</b> <ul style="list-style-type: none"><li>• The blocked drains discussed in the March meeting will be emptied during the next cycle of gully cleaning, within 2 months.</li><li>• The new noticeboards have been installed in the bus shelters on A508 near the BP garage and Ashton Rd.</li><li>• The Clerk has contacted Ncalc with a view to arranging a whole council training session.</li><li>• The clerk made enquiries into arranging a structural survey of the library.</li><li>• A parishioner has been able to arrange with Midland Quarry Products that the construction lorries passing the school are driven to Hanslope using a different route. The clerk has been unable to get any response from MK Council despite repeated attempts.</li><li>• The Deputy Clerk has sent the spec over to Anglian water regarding the driveway, the email was sent on March 13<sup>th</sup> and chased on March 28<sup>th</sup>. No response as yet.</li></ul>

RPC/985	<b>Planning</b> To determine any responses to planning application not considered by the Roade Planning Committee None																																																																																																																																		
RPC/986	<b>FINANCE</b>																																																																																																																																		
a)	Financial position of the Council, Unity Bank Account, Current account 31 March 2019 £72,774.46 Nationwide Account £185,643.78 This amount is s.106 funds only.																																																																																																																																		
b)	Staffing Resolution to approve the payment of overtime to the Deputy Clerk to cover the Clerk's annual leave.																																																																																																																																		
c)	Resolution to approve the following payments and agree two councillors to complete the online authorisation. <table border="1"> <thead> <tr> <th>T No</th> <th>Chq No</th> <th>To Whom</th> <th>Details</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>241</td> <td>DD</td> <td>BT</td> <td>Package bill Feb</td> <td>48.88</td> </tr> <tr> <td>242</td> <td>DD</td> <td>ICO</td> <td>Information Commissioner</td> <td>35.00</td> </tr> <tr> <td>243</td> <td>DD</td> <td>SSE</td> <td>Streetlight electricity</td> <td>593.29</td> </tr> <tr> <td>244</td> <td>SO</td> <td>H Stuart</td> <td>Salary</td> <td>252.33</td> </tr> <tr> <td>245</td> <td>SO</td> <td>F Young</td> <td>Salary</td> <td>1228.18</td> </tr> <tr> <td>246</td> <td>DD</td> <td>Aviva</td> <td>Pension admin fee</td> <td>45.00</td> </tr> <tr> <td>247</td> <td>DD</td> <td>BT</td> <td>Package bill March</td> <td>70.49</td> </tr> <tr> <td>248</td> <td>BP01/04/19</td> <td>2 Commune</td> <td>Website</td> <td>510.00</td> </tr> <tr> <td>249</td> <td>BP02/04/19</td> <td>Ncalc</td> <td>Training</td> <td>42.00</td> </tr> <tr> <td>250</td> <td>BP03/04/19</td> <td>Ncalc</td> <td>Training</td> <td>150.00</td> </tr> <tr> <td>251</td> <td>BP04/04/19</td> <td>Viking</td> <td>Stationary</td> <td>23.21</td> </tr> <tr> <td>252</td> <td>BP05/04/19</td> <td>Aylesbury Mains</td> <td>Streetlight repairs</td> <td>106.80</td> </tr> <tr> <td>253</td> <td>BP06/04/19</td> <td>N &amp; P Garden Services</td> <td>Mowing</td> <td>1599.00</td> </tr> <tr> <td>254</td> <td>DD</td> <td>Aviva</td> <td>Pension, monthly contribution</td> <td>73.34</td> </tr> <tr> <td>255</td> <td>BP07/04/19</td> <td>HMRC</td> <td>Tax and NI</td> <td>601.60</td> </tr> <tr> <td>256</td> <td>BP08/04/19</td> <td>Barbara Osborne</td> <td>Payroll</td> <td>78.00</td> </tr> <tr> <td>257</td> <td>BP09/04/19</td> <td>H Stuart</td> <td>Overtime &amp; Mileage</td> <td>68.13</td> </tr> <tr> <td>258</td> <td>BP10/04/19</td> <td>Roade Village Hall</td> <td>Office rent</td> <td>450.00</td> </tr> <tr> <td>259</td> <td>BP11/04/19</td> <td>Wicksteed Leisure</td> <td>Swings repair</td> <td>315.60</td> </tr> <tr> <td>260</td> <td>BP12/04/19</td> <td>Russell Play Leisure</td> <td>Swings repair</td> <td>239.40</td> </tr> <tr> <td>261</td> <td>BP13/04/19</td> <td>Aylesbury Mains</td> <td>Streetlight Maintenance</td> <td>651.60</td> </tr> <tr> <td>262</td> <td>BP14/04/19</td> <td>Court Couriers</td> <td>Village Technician</td> <td>702.00</td> </tr> <tr> <td>263</td> <td>BP15/04/19</td> <td>N &amp; P garden Services</td> <td>Mowing</td> <td>1599.00</td> </tr> <tr> <td>264</td> <td>DD</td> <td>Unity Trust</td> <td>Bank Charges</td> <td>27.45</td> </tr> <tr> <td>265</td> <td>DD</td> <td>Unity Trust</td> <td>Bank charges</td> <td>3.00</td> </tr> </tbody> </table>	T No	Chq No	To Whom	Details	£	241	DD	BT	Package bill Feb	48.88	242	DD	ICO	Information Commissioner	35.00	243	DD	SSE	Streetlight electricity	593.29	244	SO	H Stuart	Salary	252.33	245	SO	F Young	Salary	1228.18	246	DD	Aviva	Pension admin fee	45.00	247	DD	BT	Package bill March	70.49	248	BP01/04/19	2 Commune	Website	510.00	249	BP02/04/19	Ncalc	Training	42.00	250	BP03/04/19	Ncalc	Training	150.00	251	BP04/04/19	Viking	Stationary	23.21	252	BP05/04/19	Aylesbury Mains	Streetlight repairs	106.80	253	BP06/04/19	N & P Garden Services	Mowing	1599.00	254	DD	Aviva	Pension, monthly contribution	73.34	255	BP07/04/19	HMRC	Tax and NI	601.60	256	BP08/04/19	Barbara Osborne	Payroll	78.00	257	BP09/04/19	H Stuart	Overtime & Mileage	68.13	258	BP10/04/19	Roade Village Hall	Office rent	450.00	259	BP11/04/19	Wicksteed Leisure	Swings repair	315.60	260	BP12/04/19	Russell Play Leisure	Swings repair	239.40	261	BP13/04/19	Aylesbury Mains	Streetlight Maintenance	651.60	262	BP14/04/19	Court Couriers	Village Technician	702.00	263	BP15/04/19	N & P garden Services	Mowing	1599.00	264	DD	Unity Trust	Bank Charges	27.45	265	DD	Unity Trust	Bank charges	3.00
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d)	Confirmation of checks to payments by the appointed Internal Controls Councillor Myra Inglis																																																																																																																																		
RPC/987	<b>Confirmation of the Internal Audit which will take place at the parish office on April 11<sup>th</sup>2019</b>																																																																																																																																		
RPC/988	<b>Whole council training session from Ncalc –</b> Resolution to agree the areas to be covered and the key outcomes that the council wants to gain.																																																																																																																																		
RPC/989	<b>Neighbourhood Plan –</b> Update on the Roade Neighbourhood Development Plan																																																																																																																																		
RPC/990	<b>Roade Library</b> Update regarding the arrangement of a structural survey																																																																																																																																		

RPC/991 a) b) c)	<b>Recreation ground and CCTV</b> To update on the repairs to be made to the older play equipment in the recreation ground. Update from the recreation group, if available Chaplins Yard play area land transfer – update if available
RPC/992	<b>Cemetery</b> a) Resolution to purchase some annual and perennial plants to improve the planted areas of the cemetery. Maximum budget suggested £100 b) Update on the cemetery driveway – spec for driveway sent to Anglian Water for consideration by their contractors, chased by Deputy Clerk and no reply as yet.
RPC/993 a) b)	<b>Streetlights –</b> Confirmation that the streetlight by the White house has been replaced. Confirmation that a new 12 month contract with SSE was agreed and signed.
RPC/994	<b>Highways</b> a) Request from a parishioner to apply for a pedestrian crossing on Ashton Rd, to Resolve action required. b) To update on parishioner enquiry regarding lorries passing Roade Primary School to get to Hanslope. c) To update on the recent queries raised with NCC Highways d) Any other Highways issues
RPC/995	<b>Ashton Rd, Persimmon Development</b> To discuss and resolve action, if required, with regard to parishioner complaints about the handling of contamination on site.
RPC/996	<b>Annual Parish Meeting –</b> Confirmation of arrangements for the Annual Parish Meeting on April 25 <sup>th</sup> 2019, Roade Methodist Church Hall.
RPC/997	<b>Correspondence, including actions where required.</b> <ul style="list-style-type: none"> <li>• Request from parishioner to consider a pedestrian crossing at Ashton Rd – Agenda item</li> <li>• Letters from two parishioners raising concerns regarding the remediation of contamination on the Persimmon development – to resolve action required.</li> <li>• Good neighbour scheme – are the council interested in setting one up for Roade, to resolve action.</li> <li>• Northampton Village Awards – to resolve action, closing date April 18<sup>th</sup> 2019</li> <li>• The Great British Spring Clean 22 March -23 April, resolve action if required.</li> </ul>
RPC/998	<b>Date and Time of Next Meeting –</b> May 13th 2019