

Road Parish Council

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Issued: 2nd June 2020

To: All Parish Councillors

From: Mrs Alison Reynolds, Clerk to Road Parish Council

Dear Councillor

You are hereby summonsed to attend an ordinary Meeting of Road Parish Council to be held via Zoom:

<https://us02web.zoom.us/j/82430135879?pwd=SDVSM1RvNWQ2TWF5KzcyblpiMnFmdz09>

Meeting ID: 824 3013 5879

Password: 274534

One tap mobile

+442030512874,,82430135879#,,1#,274534# United Kingdom

+442034815237,,82430135879#,,1#,274534# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 824 3013 5879

Password: 274534

on Monday 8th June 2020 at 7:00pm for the purpose of transacting the following business.

AGENDA

RPC/284	To Receive and approve apologies of absence
RPC/285	Resolution to co-opt three new councillors
RPC/286	Public session <ol style="list-style-type: none">1. Issues raised by the public2. Reports from outside bodies<ol style="list-style-type: none">a) Road Village Hallb) Road Feoffee & Chivall Charity3. Reports from District and County Cllrs
RPC/287	1. Declarations of Interest 2. Requests for dispensation
RPC/288	Response to issues raised in the public session
RPC/289	Approval of Minutes of 20th April 2020
RPC/290	Matters arising from the Minutes <u>not</u> covered elsewhere on the Agenda (including the Parish Clerk's report)
RPC/291	Planning; to consider and determine the Council's response to Applications S/2020/ <ol style="list-style-type: none">1. 0856/TCA – Wellstone House, 3 Hartwell Road - Reduce T1 - Yew tree, crown by 30% as it is overhanging the property and garage. Reduce T2 - Yew tree, crown by 2m all around and thin to maintain. Re-Pollard T3 - Lime tree, tree has been pollarded previously has grown excessively needs reducing. Remove

	<p>mixed hedges at rear and back left of garden back to Fence line. Hedges made up of conifers, holly and ivy.</p> <p>2. 0852/FUL – 34 Abbots Way – Proposed two storey side extension and loft conversion with rear dormer. New vehicle access and dropped kerb.</p> <p>3. 0867/TCA – Croftside Butlins Lane – T1 Lawson Conifer – Fell.</p> <p>4. Consultation on Ashton Submission Neighbourhood plan. The Plan is advertised for a period of six weeks from 1st June and 12pm on 17th July 2020. The Submission Neighbourhood Plan, Basic Condition Statement, Consultation Statement, map showing the neighbourhood area, SEA screening document, as well as the other supporting documents are available to view online through our webpage at: https://www.southnorthants.gov.uk/consultation</p>																																																																
RPC/292	<p>Finance</p> <p>1. To receive a financial report from the RFO</p> <p>2. Resolution to retrospectively approve the following payment for May 2020:</p> <table border="1"> <tr> <td>Unity Trust Bank</td> <td>Bank</td> <td>£50.00</td> <td>Set up fee for credit card</td> </tr> </table> <p>3. Resolution to approve the following payments for June 2020:</p> <table border="1"> <tr> <td>HMRC</td> <td>BACS</td> <td>£344.18</td> <td>Taxes & NI (May)</td> </tr> <tr> <td>Barbara Osborne Business Services</td> <td>BACS</td> <td>£151.00</td> <td>Payroll & Aviva Admin</td> </tr> <tr> <td>Court Couriers</td> <td>BACS</td> <td>£715.50</td> <td>Village Technician</td> </tr> <tr> <td>N&P Garden Services</td> <td>BACS</td> <td>£1,599.00</td> <td>Grass mowing</td> </tr> <tr> <td>N&P Garden Services</td> <td>BACS</td> <td>£1,599.00</td> <td>Grass mowing</td> </tr> <tr> <td>N&P Garden Services</td> <td>BACS</td> <td>£561.60</td> <td>Weed Spraying the Rec</td> </tr> <tr> <td>Marcus Young Environmental Services</td> <td>BACS</td> <td>£178.08</td> <td>Emptying Dog bins - May 2020</td> </tr> <tr> <td>Alison Reynolds</td> <td>BACS</td> <td>£229.58</td> <td>Expenses Zoom subscription & Overtime</td> </tr> <tr> <td>BT</td> <td>DD</td> <td>£46.32</td> <td>Phone and Broadband package</td> </tr> <tr> <td>Aviva</td> <td>DD</td> <td>£91.19</td> <td>Pension contribution (April)</td> </tr> <tr> <td>Aviva</td> <td>DD</td> <td>£45.00</td> <td>Pension admin fee</td> </tr> <tr> <td>BT</td> <td>DD</td> <td>£6.00</td> <td>Mobile phone</td> </tr> <tr> <td>SSE Energy Supply</td> <td>DD</td> <td>£210.43</td> <td>Street lights</td> </tr> <tr> <td>Alison Reynolds</td> <td>SO</td> <td>£1,377.55</td> <td>Salary</td> </tr> <tr> <td>Personal Advice & Solutions</td> <td>SO</td> <td>£120.00</td> <td>Personal Advice Services</td> </tr> </table> <p>4. To Receive the internal controls councillor's report and agree two councillors to complete the online authorisation.</p>	Unity Trust Bank	Bank	£50.00	Set up fee for credit card	HMRC	BACS	£344.18	Taxes & NI (May)	Barbara Osborne Business Services	BACS	£151.00	Payroll & Aviva Admin	Court Couriers	BACS	£715.50	Village Technician	N&P Garden Services	BACS	£1,599.00	Grass mowing	N&P Garden Services	BACS	£1,599.00	Grass mowing	N&P Garden Services	BACS	£561.60	Weed Spraying the Rec	Marcus Young Environmental Services	BACS	£178.08	Emptying Dog bins - May 2020	Alison Reynolds	BACS	£229.58	Expenses Zoom subscription & Overtime	BT	DD	£46.32	Phone and Broadband package	Aviva	DD	£91.19	Pension contribution (April)	Aviva	DD	£45.00	Pension admin fee	BT	DD	£6.00	Mobile phone	SSE Energy Supply	DD	£210.43	Street lights	Alison Reynolds	SO	£1,377.55	Salary	Personal Advice & Solutions	SO	£120.00	Personal Advice Services
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RPC/293	<p>CCTV Update on CCTV, Cllrs Bennett & Davies</p>																																																																
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RPC/295	<p>Change Cemetery working party remit (check wording)</p> <p>1. Resolution requested by Cllrs Bennett, Calder, and Shrubbs to change the remit of the cemetery working party to – Research, plan, cost and recommend proposals for the extended cemetery. Update to be presented to the Parish Council in three months with costed proposals presented by December to be included in the 2021/22 precept.</p> <p>2. Proposal – Clerk to apply for Planning consent for the cemetery extension.</p> <p>3. Proposal – All communication from the working party to any outside agency goes through the clerk, this will ensure that we have a full record of all actions relating to this project.</p>																																																																
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	<ol style="list-style-type: none"> 1. Proposal to obtain a quote to clear back all vegetation and overgrowth around the perimeter of the cemetery to just before the fence line. 2. Proposal chapel maintenance – broken drainpipe and roof edging breaking away in chunks, discussion for remedial works to be done.
RPC/296	Funeral Protocols Council to discuss protocols of all funerals at Roade Cemetery should enter and exit via the chapel.
RPC/297	Library Update on library purchase and proposal to appoint a new solicitor due to Covid-19.
RPC/298	Bus shelters Discuss fly tipping in the bus shelters
RPC/299	Pavement Parking Discuss whether the council should write to all households in Churchcroft requesting them to not park on the pavement
RPC/300	Rec Discuss resolution to approve the opening of the rec open space and MUGA. Discuss resolution to approve temporary closure of the rec play and gym equipment.
RPC/301	Grant request from Roade News Discuss and resolve whether the Parish council will be able to issue a grant to Roade News, application circulated prior to the meeting.
RPC/302	Persimmon Follow up from last meeting, arrange a meeting with Persimmon homes.
RPC/303	Broadband Proposal to ensure no household in Roade is disadvantaged by poor internet speed, it is proposed that the parish council investigates the use of S106 money to spend on an Openreach infrastructure project to provide superfast broadband to residents currently not able to utilise existing superfast connections. It is further proposed that the parish council would act as the legal entity to sign the contract with Openreach.
RPC/304	No Cycling signs Discuss whether the council should request no cycling signs to be requested from Highways.
RPC/305	Correspondence requiring a comment or decision
RPC/306	Resolution to exclude press and public For the purpose of discussing staffing issues.
RPC/307	Close
	Date of next meeting: Monday 13 th July 2020.



Mrs A Reynolds
Clerk to Roade Parish Council

Please note, Members of the Public and Press are welcome to attend. Under the Openness of Local Government Bodies Regulations 2014 members of the public are permitted to photograph, film, broadcast and report on the meeting, subject to the efficient running of the business and the meeting not being disrupted.