



Minutes of the meeting of Roade Parish Council held on **Monday 20<sup>th</sup> April** at 7.00 p.m.

Present: Cllr L Murray (Chairman of the council)  
 Cllr T Armstrong  
 Cllr D Bennett  
 Cllr I Calder  
 Cllr S Connell  
 Cllr S Curtis  
 Cllr M Davies  
 Cllr A Fox  
 Cllr M Reilly  
 Cllr S Shrubbs

Mrs A Reynolds (Clerk to the Council)

	Action
<p><b>RPC/244 – Acceptance of apologies for absence.</b>                      Cllr M Inglis and Cllr S Ruse</p> <p><b>RESOLVED:</b> That absences be approved.</p>	
<p><b>RPC/245 – Resignation of Cllr Armstrong, Cllr Inglis and Cllr Marshall</b></p> <p><b>RESOLVED:</b> Resignations accepted, and Council noted that this would be Cllr Armstrong's last meeting. Thank you to all three councillors for their service over the years.                      Clerk to send letter of thanks to all councillors.</p>	Clerk
<p><b>RPC/246 - Public Session</b></p> <p><b>1. Issues raised by the public</b>                      Representative from the football club attended and spoke about how the club plans to spend the S106 money as well as their own money on developing the pitches and purchasing the tractor.</p> <p><b>2. Reports from outside bodies</b></p> <p>a. <b>Roade Village Hall</b> – No reports.</p> <p>b. <b>Roade Feoffee &amp; Chivalls Charity</b> – New trustees are needed; this will be addressed under RPC/247</p> <p><b>3. Reports from District and County Cllrs</b> – No reports received and no councillors present, Cllr Davies had sent apologies. The Parish Council still haven't heard anything back following the complaint regarding Cllr Adil Sadygov - Clerk will follow this up.</p>	Clerk
<p><b>RPC/247 – Feoffee &amp; Chivalls Charity</b></p> <p><b>1. Discuss and note resignations of Cllr Armstrong and Cllr Reilly.</b>                      The charity has been unable to accept the resignations without having a meeting and the meeting needs to be quorate. The Covid-19 Pandemic has caused problems as one of the other trustees isn't able to attend a virtual meeting.</p> <p><b>RESOLVED:</b> The council noted the resignations.</p> <p><b>2. Appoint new trustees.</b></p> <p><b>RESOLVED:</b> Cllr Adam Fox was appointed as a new trustee.</p>	



<p>Cllr Calder will send further applications through for council to consider, these can't be approved until the next council meeting on 11<sup>th</sup> May 2020.</p>	<p><b>Cllr Calder</b></p>
<p>Cllr Calder will send a copy of the Charity's accounts for last year to the Parish Clerk to be distributed to all councillors with the draft minutes.</p>	<p><b>Cllr Calder</b></p>
<p><b>RPC/248</b></p> <ul style="list-style-type: none"> <li>• <b>To receive declarations of interest</b> – None received</li> <li>• <b>To receive requests for dispensation</b> – None received</li> </ul>	
<p><b>RPC/249 – Response to issues raised in the Public Session</b>          The Football Club's request will be discussed later in the meeting during RPC/255. There was a discussion regarding extending the footpath and public right of way through the football club. The club has tried to investigate this previously; however, it is not clear who owns the land. The Football club have provided a gate from Hyde Road.</p>	
<p><b>RPC/250 - Approval of Minutes of 20<sup>th</sup> March 2020</b></p> <p><b>RESOLVED:</b> That the minutes be signed by the chairman as a correct record of the meeting.</p>	
<p><b>RPC/251 – Matters arising from the minutes not covered elsewhere on the Agenda (including the Parish Clerk's report)</b></p> <ul style="list-style-type: none"> <li>• To include the cemetery extension and set up working group on the next Agenda. The cemetery is getting rather full and so the Clerk has been looking into how to consecrate further land within the cemetery. It was suggested that perhaps the Catholic Church could assist with this. Clerk to investigate this.</li> <li>• Although we have received three resignations from councillors, the council are currently unable to co-opt these vacancies as no by-elections are able to take place until May 2021. The Council are waiting to find out if the current legislation is to be changed for co-option before the vacancies can be filled.</li> </ul>	<p><b>Clerk</b></p>
<p><b>RPC/252 – Planning; to consider and determine the council's response to Applications S/2020/</b></p> <ol style="list-style-type: none"> <li>1. 0549/LDP – 17 Glebe Road - Loft conversion with dormer extension to rear and roof lights to front.  <b>RESOLVED:</b> Lawful development certificate to state that they do not need planning permission – these falls within the legislations.</li> <li>2. 0527/FUL – Ash Brook 28 Bailey Brooks Lane – Car port with timber sheeting walls.  <b>RESOLVED:</b> No Observations</li> <li>3. 0502/FUL – 1 Fox Covert Drive - Two storey extension to front, and single storey rear extension to garage to create self-contained annexe.  <b>RESOLVED:</b> No Observations</li> <li>4. 0496/FUL – Ryansglen 31B Hartwell Road – Single storey front, side and rear extensions, the addition of a balcony and exterior alterations.</li> </ol>	





<p><b>2. Discuss and resolve to complete the AGAR for 2019/20 Audit</b>                  PKF Littlejohn have not sent documents across yet. NALC are lobbying to extend the deadline for the audit due to increased work loads of Clerks due to Covid-19, they are waiting for confirmation as to when this new date will be. The AGAR was unable to be completed at this time.</p>	
<p><b>RPC/255 – Football Club</b></p> <ol style="list-style-type: none"> <li><b>1. To discuss and resolve Roade Football Club’s request to access part of the S106 funds for the maintenance of the leased field</b></li> <li><b>2. To discuss and resolve the request to support the purchase of the new tractor and ancillary equipment.</b></li> </ol> <p>After discussion, where the Council advised the Football Club that the S106 money was to last for a 10 year period, the Football club agreed that this work and equipment would improve the quality of the pitches and they would expect this to last 10-15 years.</p> <p><b>RESOLVED:</b> Roade Parish Council resolved to release S106 funds to Roade Football Club (£12585) for the maintenance of the pitch and on the proviso that the Football Foundation fund 75% of the cost of the tractor, RPC will provide S106 funds for the remaining 25% (£7782). Totalling £20367.00.</p>	
<p><b>RPC/256 – Mowing around the village</b></p> <p><b>RESOLVED:</b> There are no specific legal guidelines preventing grass from being cut, providing social distancing is adhered to. Roade Parish Council resolved for the grass around the village to continue being cut and for the Clerk to advise on social media that some staff who work for N&amp;P Garden Services live in the same household explaining why they may be closer than the 2 meter social distancing recommendation.</p>	<p><b>Clerk</b></p>
<p><b>RPC/257 – Dog Poo bin contract</b></p> <p><b>RESOLVED:</b> The council resolved to adopt the contract and for the clerk to chase up Marcus Young Landscapes to sign this.                  Clerk to investigate if there are any other contractors within Milton Keynes who we could potentially use in the future if needed.</p>	<p><b>Clerk</b>  <b>Clerk</b></p>
<p><b>RPC/258 – Correspondence requiring a comment or decision</b></p> <ol style="list-style-type: none"> <li><b>1. Should the seats around the village be taped off?</b></li> </ol> <p><b>RESOLVED:</b> The council resolved that the seats around the village are to be kept open, Clerk to post on social media that the council recommend that hands are washed after sitting on seats to prevent the spread of Covid-19.</p> <ol style="list-style-type: none"> <li><b>2. Emptying Bays in the Cemetery.</b></li> </ol> <p>The Clerk asked if anyone knew who she could contact to empty the earth bays at the cemetery as these are getting very full. Clerk to get quotes from N&amp;P Garden Services, Jason Smith and Rubbish to Go.</p> <ol style="list-style-type: none"> <li><b>3. Piper at Memorial Green on VE Day</b></li> </ol> <p>Clerk advised that she had received a request from a Piper who lives in the village asking if he can pipe at the Memorial Green on VE Day. The Council agreed for this would be okay.</p>	<p><b>Clerk</b>    <b>Clerk</b></p>

