



Terms of Reference for Community Safety Committee

(Membership of committees to be agreed at each annual meeting of the Parish Council)

MISSION STATEMENT

Working to improve our community by maintaining a safe environment to live, work and play.

1) **COMMITTEE:** Community Safety

2) **POWER TO DECIDE:** No

3) **POWER TO ACT:** No

4) **POWER TO SPEND:** No

5) **MEMBERS:** Minimum of 4

6) **QUORUM:** 3

7) **External Organisations*:** *(To liaise with)*

- Northamptonshire Police
- Speed Watch
- Neighbourhood/Street Watch
- Police Liaison Representative
- Northampton Highways
- West Northamptonshire Council
- Local Unitary Council Representative

*Not an exhausted list

8) OUTCOMES

1. To support a reduction in local crime.
2. To support a reduction in speeding.
3. To create and maintain regular communication with relevant external organisations and the local community.

9) UNDERTAKINGS:

1. Monitor CCTV to ensure it's fit for purpose by:
 - a. Monitor no. of CCTV requests, responses, and outcomes (if possible).
 - b. To undertake weekly and monthly maintenance checks and record outcome appropriately and remediate any faults/issues as per CCTV policy.
2. Monitor and analyse crime statistics for the area to inform future action.
3. Analyse the data from all Vehicle Activated Signs to report to Speed Watch and Northamptonshire police.

4. To promote community safety awareness throughout the village using various methods including social media campaigns.
5. Liaise with relevant external organisations regarding parking monitoring and enforcement
6. Working in partnership with external organisations and the local community.

10) REPORTING:

1. A monthly data capture with quarterly analysis of the VAS data.
2. Quarterly crime statistics reports and CCTV requests, responses, and outcomes.
3. Annual performance report.